



Rethinking safety through
INCLUSION
+
WELLBEING

RAIL
ELEMENT 17D

20/10/2023

DECOMMISSIONING AND DISPOSAL of ROLLING STOCK

PURPOSE AND SCOPE

The purpose of this Procedure is to advise Laing O'Rourke personnel involved in the decommissioning and disposal of rolling stock of the processes to be applied during the decommissioning and disposal phase.

This Procedure applies to all items of rolling stock owned by Laing O'Rourke for the railway operations they will be engaged in across Australia that are required to be decommissioned or disposed of.

Whilst the decommissioning and disposal process will be generic across the country, there may be specific requirements set by the relevant State and Territory Rail and/or Work Health and Safety Regulators that could impact on the generic process developed. Should there be legislative criteria to be applied that will take preference over any generic issue contained in this Procedure.

1.0 PROCEDURES

Decommissioning and disposal of rolling stock needs to be managed in a formal process from the time an item of rolling stock is identified for disposal through to the disposal itself. There is a requirement throughout the period in which an item is to be disposed of to maintain operational integrity during decommissioning.

The process for the decommissioning of rolling stock or their components, their removal and means of ensuring that inappropriate operation is prevented prior to disposal is defined below.

The following issues need to be incorporated in the disposal process:

- Management of Change process
- Means of physically identifying each decommissioned item of rolling stock by appropriate marking
- Gaining approval to dispose, move & advise others of its intended disposal
- Risk management to ensure so far as is reasonably practicable (SFAIRP) all hazards identified and advised as appropriate
- Removal of items by a competent person
- Cancellation of registration previously issued by the Rail Infrastructure Manager (RIM)
- The need to maintain safe operations during decommissioning, scrapping and disposal
- The need to ensure SFAIRP that the condition of decommissioned material and equipment is clearly identified
- The need to prevent inappropriate reuse of decommissioned item through appropriate tagging and isolation
- Eliminate SFAIRP public hazards for both short and long term
- Selling or transferring used Rolling Stock Plant to advise purchaser or intended owner in writing of any faults
- Provide all available information relating to WHS
- Provide information, data or certificate relating to certification as defined in WHS legislation
- Rolling Stock suitable only for scrap to be advised to purchaser in writing that it can only be used for scrap and Select to ensure destruction certificate is received
- Hazardous material to be appropriately removed or advised of to the new owner
- Provide records of the item of rolling stock



Select will inform the Rail Operations and Select Commercial team of any items of Rolling Stock Plant which has:

- Reached its economic life
- Become surplus to the requirement of Select or Rail Operations
- Has been destroyed beyond economical repair

Select must ensure that the Rolling Stock Plant to be disposed of is clearly labelled to prevent its further use and ensure that any subsequent movement necessary on rail can be made safely.

Select's Commercial Manager will ensure that the disposal forms are completed and forwarded to the Senior Management Team for the sign off for the disposal.

2.0 LEGISLATION, GUIDES AND STANDARDS

- Rail Safety National Law
- Work Health and Safety legislation relevant to the State or Territory where the item of rolling stock is to be disposed of
- ONRSR Guideline Preparation of a Safety Management System
- RISSB Rolling Stock Standards
- Network owner's rolling stock standards
- AS-7472 2018 Railway operations management of change
- **Element 11 Management of Change (MoC)**

3.0 FORMS, TEMPLATES AND RECORDS

The following Records will be retained / produced in accordance with this Procedure:

- Manufacturers standards and specifications
- MoC Control Form
- MoC Implementation Action Plan
- Registration documents relating to the RIM's Registration criteria
- Risk analysis carried out on the item of rolling stock
- De-commissioning reports
- Select Asset Disposal Checklist