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| MINOR EQUIPMENT PRE-MOBILISATION CHECKLIST CHECKLIST |

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|  Vehicle Information |
| Asset No. / Registration No. |  | **Asset description** |  |
| Hours / Km |  | **Date of Hours/Km** |  |
| Project name |  | **Next Service due (Hours/Km)** |  |
| Contractor/supplier |  | **Manufacturer** |  |

|  |  |  |
| --- | --- | --- |
| PART A – Laing O’Rourke Minimum Requirements for Plant | Owner / Supplier | Laing O’Rourke |
|  | **YES** | **NO** | **Approved** |
| Easily identifiable kill-switch |[ ] [ ] [ ]
| Guarding (engine, rotary parts, heat shields, sound cladding) |[ ] [ ] [ ]
| Safety signage in place for pinch points, heat points, information, warnings etc. |[ ] [ ] [ ]
| Electrical test and Tag within date |[ ] [ ] [ ]
| Earth spike for generators (where required by the OEM) |[ ] [ ] [ ]
| Hold Point: Confirm Project specific / Client addition requirements | Signature: |
|  |[ ] [ ] [ ]

|  |  |  |
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| PART B – Condition of plant and equipment  | Owner / Supplier | Laing O’Rourke |
|  | **YES** | **NO** | **Approved** |
| General cleanliness |[ ] [ ] [ ]
| Any existing damage (list in comments) |[ ] [ ] [ ]
| Machine starts and runs correctly (function test as applicable) |[ ] [ ] [ ]
| Are there any additional risks or controls specific to this plant? If yes, please specify here:  |[ ] [ ] [ ]
| Safety, company and ID decals in good condition |[ ] [ ] [ ]
| Free of visible oil / water leaks |[ ] [ ] [ ]
| Check for loose nuts, bolts, connections and other fixtures |[ ] [ ] [ ]
| Water filter new or within date |[ ] [ ] [ ]
| The plant or equipment has been inspected prior to arrival at the workplace and is free from any weeds or seeds |[ ] [ ] [ ]
| Hold Point: Confirm Project specific / Client addition requirements | Signature: |  |  |
|  |[ ] [ ] [ ]
| **PART C – Compliance documentation of plant** | **Owner / Supplier** | **Laing O’Rourke** |
|  | **YES** | **NO** | **Approved** |
| Operators manual  |[ ] [ ] [ ]
| Daily prestart book specific to asset type  |[ ] [ ] [ ]
| Maintenance history (minimum of 3 months records) |[ ] [ ] [ ]
| Road registration papers (and sticker in applicable state/territory)  |[ ] [ ] [ ]
| Hold Point: Confirm Project specific / Client addition requirements | Signature: |
|  |[ ] [ ] [ ]
| **Comments: For items ticked No give reason in the comments section below** |
| Notes on minimum requirements exceptions; list additional included asset or serial numbers; any further information: |
|  |
| **Pre-mobilisation declaration (Equipment owner / supplier)** |
| **Date of final report:** |  | **Hours / Km at final report:** |   | **Ignition, toolbox and panel keys present with machine?** | Yes [ ] No [ ]  |
| **I declare that this vehicle is in a safe condition, is free from defect and is fit for purpose:** |
| **Name:**  |  | **Position:**  |  | **Signature:** |  | **Date:** |  |
| Signed and accepted by project: |
| **Name:**  |  | **Position:**  |  | **Signature:** |  | **Date:** |  |