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|  | **PRE ENERGISATION FORM**  FORM |

**Sections 1 – 2** to be completed by prior to application

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| Section 1 – Details | |
| Date |  |
| Area (WBS) |  |
| Sub-system |  |
| Service (s) to be energised |  |

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| **Section 2 – Pre Energistation-Checks** | Complete? | | |
| **Yes** | **No** | **N/A** |
| All works have been completed as per the AFC design documentation |  |  |  |
| All earthing cables have been installed as required (e.g. cable containment earthing) |  |  |  |
| All cable and equipment labels installed |  |  |  |
| All switchboards have been cleaned and are free of dust, debris, water or condensation |  |  |  |
| All dead tests including point to point testing is complete |  |  |  |
| All relevant ITC’s have been completed in FieldView |  |  |  |
| Room or area of building is in a suitable state (e.g. water tight, minimal dust, clear access to all equipment etc) |  |  |  |
| Redline mark-ups are up to date |  |  |  |
| Internal defects closed out |  |  |  |
| All downstream isolations in place |  |  |  |
| Mechanical guarding in please where required |  |  |  |

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| **Section 3** **–** **Pre Energisation Checklist Internal Sign Off** | | | | |  |
| Sign off of Pre Energisation check list only to be done after *(Insert Contactor Company Name)* internal inspections and internal defects list is closed out.  Walkdown invitation to be submitted no later than 7 days out from planned energisation. | **Position** | **Name** | **Signature** | **Date** | **Time** |
| *(Insert Contactor Company Name)* **Project Manager** |  |  |  |  |
| *(Insert Contactor Company Name)* **Commissioning Lead** |  |  |  |  |
| **Senior Project Engineer** |  |  |  |  |
| *(Insert Contactor Company Name)* **Construction PIC** |  |  |  |  |

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| **Section 4 – LOR Walk Down** | Complete? | | |
| **Yes** | **No** | **N/A** |
| Commissioning zone established |  |  |  |
| All ITCs in FieldView complete |  |  |  |
| All relevant earthing complete incl. test sheets |  |  |  |
| All labels, schedules and SLD up to date and available at the boards |  |  |  |
| All boards clean inside |  |  |  |
| All 3rd parties notified |  |  |  |
| LOR defects closed out |  |  |  |

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| **SECTION 5 – Comments** |
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| **Section 6** **–** **Walkdown Concluded, All Defects Closed Out** | | | | |  |
| Section to be signed off once LOR defects are closed out.  Once LOR has signed off, PTE is submitted  Minimum 2 signatures required from each company | **Position** | **Name** | **Signature** | **Date** | **Time** |
| *(Insert Contactor Company Name)* **Project Manager** |  |  |  |  |
| *(Insert Contactor Company Name)* **Commissioning Lead** |  |  |  |  |
| *(Insert Contactor Company Name)*  **Senior Project Engineer** |  |  |  |  |
| **LOR Commissioning Lead** |  |  |  |  |
| **LOR Senior Project Engineer** |  |  |  |  |
| **LOR Superintendent** |  |  |  |  |